

REDDISH CONSERVATIVE CLUB

Application for Room Hire

Name of Applicant:

Address:

.....

Email address:

Telephone no:

Date of Function:

Purpose of booking:

Start time:End time:.....

Anticipated number of guests. Adults: Children:.....

Deposit paid: £Date paid:

Date booking taken:By:

Catering and Entertainment contacts can be provided upon request.

Parties wishing to organise their own catering should be aware of and conform to food and hygiene regulations.

Room Hire charges - Members £35**. Non Members £75.

Note 1)

To attract the lower members hire charge, the member making the booking or on behalf of a 3rd party, MUST attend the event.

Note 2)

Childrens only parties booked by members or non members, will attract the higher £75 hire charge.

P.T.O.

The room hire is due at time of booking and is **NON REFUNDABLE**.

At least 24 hours prior to the function, a refundable cash deposit of £200 (£300 for 21st parties) is required. This security deposit will be refunded the day after the function, in full, in absence of any damage or any incidents of anti social behaviour.

Children must be supervised at all times and are to stay in the function room whilst the function is in progress. Reddish Conservative Club does not accept any responsibility for injuries to unsupervised children.

All functions must cease by 11pm on Thursdays and Sundays and 11.15 pm on Fridays and Saturdays.

For functions held during the day, the bar will operate for 3 hours from guests arrival. Arrival time must be agreed with management when booking the room.

Clients are able to adjust the table layout as required and decorate the room for the occasion (**NOTE: the maximum permitted setup time is 2 hours**), however the decorations must be removed and the tables repositioned once the event finishes.

You will be held responsible for your guests conduct whilst on the premises (including beer garden and car park) and we request one of the booking party remains to the end of the function to oversee the departure of your guests, We also request that guests leave the premises without causing any disruption to our neighbours.

Anyone found to be using, supplying or in the possession of any illegal substances , will be immediately removed from the premises and will not be allowed to re enter. Depending on the severity of the situation, it may have an impact on the continuation of your function.

Reddish Conservative Club also retains the right to eject anyone who is deemed intoxicated or behaving unreasonably.

I have read and agree to the above terms and conditions,

Signed: